



**REQUEST TO MODIFY UNIT**

\_\_\_\_\_  
Tenant

\_\_\_\_\_  
Address

\_\_\_\_\_  
Date

Requested modification:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*The Tenant shall not make any alterations to or decorate the Unit or alter the equipment or install fixtures in the Unit without prior written approval of the Landlord. If the Tenant makes any alterations, with the prior written approval of the Landlord, then prior to vacating the Unit, the Tenant shall restore the Unit to the condition it was in before the alterations had been made by the Tenant. Any restoration required under this paragraph shall meet health, safety, and other standards required by law and shall conform in type and quality of workmanship and materials to those which exist in the rest of the Residential Complex. If the Tenant fails to restore the Unit, the Landlord may do all the restoration work and may charge the Tenant the entire cost of the restorations.*

\_\_\_\_\_  
*Signature*

**FOR STAFF USE ONLY**

Approved

Not Approved

Notes:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date